

House Rules

House Rules of the Wageningse Studenten Turn Vereniging Split (Wageningen Student Gymnastics Association), as mentioned in article 18 of the statutes.

Abbreviations

GMM	General Members Meeting
NSTB	Nederlandse Studententurnbond (Dutch Student Gymnastics Federation)
SWU Thymos	Sportstichting Wageningen Universiteit Thymos (Sports Foundation Wageningen University Thymos)

General

Article 1: General determinations

1. The determinations provided in this document hold true for all members of the association.
2. In such occasions where this document nor the statutes, nor the law provides, the board decides.

Article 2: Name

1. The association carries the name: "Wageningse Studenten Turn Vereniging Split".
2. The name can be abbreviated as "W.S.T.V. SPLIT".

Members

Article 2: Membership

1. The association has members and silent members.
2. Membership can take a minimum of a half year, a fixed amount of contribution applies.
3. Members are obligated to buy sports rights of Sport Centre de Bongerd for the entirety of the time they are a member of Wageningse Studenten Turn Vereniging Split.
4. Wageningse Studenten Turn Vereniging Split handles a continuous membership for their members. This means the membership continues, until active termination.
5. Membership could only be terminated by written word addressed at the board. This ought to be concluded before the 31st of August. In case the member exceeds this deadline, they are obligated to pay contribution for the following year.
7. A training policy is in order for aspirant-members. This entails that these members can try out four trainings without obligations. After these trainings the trainer and possibly the board will consultate with the the aspirant-member to check if the person has enough sportive connection with the other members to participate in the rest of the trainings. Should this not be the case, they could, in consultation with the trainer and possibly the board, be placed on the waiting list.
8. The board will ensure that the amount of members is not in conflict with the capacity of the hall and the trainer. If there is no space available for aspirant-members who are in agreement with the requirements of the association, they can be placed on the waiting list. ¹

Article 3: Membership of members

1. Members are members that practice gymnastics and participate in the gymnastic trainings.
2. Member's rights:

- a. To attend and participate in competitions, trainings, other events and the GMM organized by the association.
 - b. To exercise voting rights in the GMM.
 - c. Receiving of association publications.
 - d. The participation in competitions and other events organized by the NSTB or associations adjoined.
 - e. The candidacy for a seat in the board and/or committees.
3. Member's obligations:
- a. The possession of valid sports rights of Sports Centre de Bongerd for the entirety of time they are a member of Wageningse Studenten Turn Vereniging Split.
 - c. Payment of a yearly or half a year contribution. The board is qualified to grant full or partial exemption for this contribution in special cases.
 - d. To notify the board of relevant changes in personal data.

Article 4: Membership of silent members

1. Silent members are members that do not practice gymnastics and do not participate in the gymnastic trainings.
2. Silent member's rights:
 - a. To attend and participate in events and the GMM organized by the association.
 - b. To exercise voting rights in the GMM.
 - c. Receiving of association publications.
3. Silent member's obligations:
 - a. Payment of a yearly or half a year contribution. The board is qualified to grant full or partial exemption for this contribution in special cases.
 - b. This yearly contribution is established in the GMM.
 - c. To notify the board of relevant changes in personal data.

Article 5: Fines

1. Fines from Sportcentre de Bongerd, SWU Thymos or the NSTB could be recovered from the member it concerns.
2. For every offence, failure to comply, failure to comply in time or failure to comply properly to the obligations as mentioned in the statutes, the board is qualified to impose a fine on the member. The total of the fine amounts to the seriousness of the offence, failure to comply, failure to comply in time or failure to comply properly, the consequential costs or the material damage for the association. Besides, with any offence, failure to comply, failure to comply in time or failure to comply properly, the board could exercise their rights to suspend or fire the member in question.
3. Article 5 section 2 will only be applied in case of intent or conscious recklessness.

GMM

Article 6: General

1. At the general members meetings affairs concerning the association are being discussed. The general members meeting can make decisions that are binding for the boards and members. Decisions are solely binding if:
 - a. The amount of non-board-members in the general members meeting is at least the same amount of people as the amount of board-members present.
 - b. At least one-fifth of the total members is present, board-members excluded.
2. In case the criteria as mentioned in article 6 section 2 are not met, a new meeting will be announced and will take place within two weeks.

3. General members meetings can neither take place in academic holidays nor in holidays.

Article 7: Convocation

1. Every general members meeting ought to be pronounced to members by invitation and agenda at least seven days before date.
2. Members own the right to add points to the agenda until three days before the general members meeting. They notify the secretary about this in writing. The secretary is responsible for notifying the other members of the added points on the agenda before the general members meeting.

Article 8: Course of events

1. The chairmen conducts the general members meeting. The board is allowed to choose another board-member to conduct the meeting.
2. The conductor of the meeting is responsible for maintaining order in the meeting.
3. The conductor of the meeting beholds the right to suspense the meeting indefinitely.
4. The conductor of the meeting grants the floor if requested. He/she is however not required to grant the floor to the same person about the same subject over three times.

Article 9: Voting

1. The conductor of the meeting is required to bring all requests and motions to a voting in the general members meeting. For all requests and motions about the same subject, the most profound request or motion is voted on first.
2. A request or motion is decided upon with the majority of the votes, provided the decision is not in conflict with the statutes.
3. A nomination or outcome of votes is announced during the GMM.

Article 10: Authorization

1. A member who is unable to attend can write a message to the secretary of the meeting in question in which is stated that the member is unable to attend as well as an authorization for a member who can vote on their behalf. Only one member who is present at the meeting can be authorized per person and they have to have agreed with the authorization. A member can be not be authorized by more than two other members. Board members are not able to act as authorized member.

Board

Article 11: Board

1. The board is burdened with the management of the association. This includes:
 - a. Representing the association, both internally and externally.
 - b. Coordinating all bodies within the association.
 - c. Managing the association's finances.
 - d. Implementing decisions taken by the GMM.
 - e. Enforcing the Articles of Association and the House Rules.
 - f. Representing the association at the NSTB, SWU Thymos and other bodies/people that are important for the functioning of the association.
2. Decisions of the board are being made if the majority of votes is in favor.
3. If board meetings are announced at least seven days in advance, decisions can be made in the presence of the majority of the board.
4. The board is can make decisions outside the GMM, provided that none of the board members objects to this manner of decision-making and all board members participate in the decision-making process.

5. Expenses over 300 euro's that are not stated in the budget must be approved by the GMM.
6. The GMM owns the right to request insight in the financial situation of the association at all times. The board is required to provide this information upon request.
7. The board makes minutes of the GMM available within two weeks of the end of the meeting and makes sure members are informed.

Article 12: Election of the board

1. The candidate board member is nominated by the current board to the GMM. The GMM votes on the candidate board member and they are employed by a majority of the votes cast.
2. Board members are elected for one term. This period will last approximately one year, until the next substitution GMM. The board may extend this term if it deems it necessary.
3. There is a change per board position. Several board positions can be changed per substitution GMM.
4. All board members are immediately eligible for re-election after their resignation.
5. The old board ensures a full transfer to the new board member.
6. The composition of the entire board is known before the substitution GMM.

Commissions

Article 13: General

1. The board is assisted in the performance of its duties by committees. Committees are set up and dissolved by the board. They have to justify to the board at all times.
2. Only members may participate in a committee. If there are not enough registrations for a committee, an exception can be made and silent members may also participate in a committee.
3. Committee members are taken on and discharged at an GMM.
4. One member of the board is involved in all committees or one member of the board acts as contact person for the committee.
5. If members wish to set up a committee, they must submit a proposal to the board. The proposal states what the added value is for the association. If the proposal is approved by the board, the committee may be established.
6. One year after its establishment, a committee is evaluated at a GMM.
7. Committees are not authorized to sign contracts with third parties.

Article 14: Financial Committee

1. The financial committee consists of at least two people. At the time of execution, these people must not:
 - a. Be part of the board.
 - b. Have been responsible for the accounting or part of the accounting for the current financial year.
2. The financial committee is appointed by the GMM amongst voting members.
3. The financial committee investigates the accounts and accountability of the board and reports its findings to the general meeting. The committee may be assisted by an expert.
4. In the event of the treasurer's premature resignation, the cash committee will check the treasurer's financial management, unless the new board takes over responsibility for the finances of the current year from the retiring treasurer.

Article 15: Advisory Committee

1. The Committee is appointed by the GMM.

2. The Advisory Committee provides solicited and unsolicited advice to the board and members.
3. The Advisory Committee can be dismissed by the GMM at any time. A new Advisory Committee must then be appointed immediately.

Article 16: Contribution

1. The amount of the association contribution is determined during a GMM.
2. Adjustment of the contribution must be approved by a majority of votes cast at a GMM.
3. Contribution is due for the entire association year, unless:
 - a. People indicate on the registration form or at the beginning of the association year to the board that they only want to become a member for six months.
 - b. At the beginning of the association year, people indicate they want to become a silent member. In these cases, an adjusted contribution determined by the board is paid. The board may deviate from these rules if it sees reason to do so.
4. The contribution must be paid in one go per association year by means of a digital transfer.

Article 17: Invoices

1. All amounts owed to the association must be paid within one month of the invoice date.

Article 18: Declaration

1. Costs made for the association can be submitted to the treasurer by board and committee members, accompanied by proof of payment. They will only be paid if they are reasonable costs, the payment receipt is complete and all receipts are attached.

Final Provisions

Article 19: Amendments to the House Rules

1. Proposals to amend the House Rules can be suggested by the board and the members.
2. Each proposal referred to in paragraph 1 must be sent to all members no later than seven days before the GMM in which it will be discussed.
3. Amendments to the Rules of Procedure must be approved by a majority of the votes cast at a GMM.
4. Decisions take effect immediately after they have been approved.

Articles 20: Other provisions

1. By joining the association, each member declares to adhere to the provisions of the articles of association and the House Rules.
2. In the event of a disagreement regarding the interpretation of the statutes or the house rules or in cases not provided for in the statutes or the house rules, the board will decide.